



ELDORADO AREA WATER & SANITATION DISTRICT
2 North Chamisa Drive, Suite A • Santa Fe, NM 87508 • (505) 466-2411

John Calzada, PRESIDENT
David Burling, VICE PRESIDENT
David W. Yard, SECRETARY
Elizabeth Roghair, TREASURER
Gary Sanford, DIRECTOR

FINAL MEETING MINUTES - REGULAR BOARD MEETING
18 March 2026 – EAWSD Conference Room – 5:30 PM

MEETING CALLED TO ORDER by President Calzada at 5:30 PM.

ROLL CALL by Debra Sanderson. Those present were President Calzada, Vice-President Burling, Secretary Yard, Treasurer Roghair, and Director Sanford. All Directors were present.

ALSO IN ATTENDANCE: Janet Pacheco-Morton, CPA, CGFM from MORTON ACCOUNTING (via ZOOM); Booth Pierce, SENIOR ENVIRONMENTAL CONSULTANT/GEOLOGIST from GZA; Kyle Harwood, DISTRICT LEGAL COUNSEL, Harwood | Pierpont; Maya Clifford, GENERAL MANAGER; Anthony Marino, JACOBS OPERATIONS MANAGER; Debra Sanderson, ADMINISTRATIVE ASSISTANT; and two (2) guests. Anna Mondragon-Metzger, ADMINISTRATIVE PROJECT MANAGER was absent.

APPROVAL OF AGENDA: 18 March 2026

➤ President Calzada asked if there were any additions or corrections to the agenda of 18 March 2026.

MOTION: Vice-President Burling moved to approve the agenda for 18 March 2026. Director Sanford seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the agenda for 18 March 2026.

APPROVAL OF MEETING MINUTES: 18 February 2026

➤ President Calzada asked if there were any additions or corrections to the meeting minutes of 18 February 2026.

MOTION: Vice-President Burling moved to approve the meeting minutes for 18 February 2026. Treasurer Roghair seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the meeting minutes for 18 February 2026.

CONSENT AGENDA:

A. Consideration and Approval to send a formal inquiry regarding the design and construction of the Hondo Bulk Water Station to Santa Fe County *M. Clifford*

B. Consideration and Approval of employment offers and timeline for reorganization for Customer Service, Project Manager, Office Manager, and Lead Executive Administrator *M. Clifford*

➤ Vice-President Burling inquired who at SF County the formal inquiry was being sent to. Ms. Clifford responded that all individuals whose names were copied on the letter would be receiving the letter.

MOTION: Director Sanford moved to approve the Consent Agenda as presented for 18 March 2026. Director Burling seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of the motion to approve the Consent Agenda as presented for 18 March 2026.

REPORTS:

Management Report:

M. Clifford

- Ms. Clifford updated the Board on the following items:
 - WELLS 9 & 10: The pumping levels are dropping but fortunately lasted longer than originally expected.
 - SOLAR CANOPY PROJECTS: Awaiting a tech memo from Molzen Corbin recommending solar design options to use the remaining grant funding of approximately \$93,000. The charging station at the office has yielded about \$20 to date.
 - MONTE ALTO PROJECT: As of this morning, SKE has completed about 5,000 feet of pipe bursting starting from Bosque Loop and moving north on Monte Alto Rd. This represents about 50% completion of work on this project. There have not been any major shutdowns yet, but they will begin within the next three to four weeks.
 - ZONE 1 TO ZONE 2 TRANSMISSION LINE: 90% of the design has been completed and will be reviewed in the next week. 100% design is expected by the beginning of April with the first week of May projected as the start date. The Monte Alto project in its entirety is expected to be completed by the end of August. Phase II is partly funded by remaining funds from the Balsa Rd. project of ~\$260,000, however, reallocation of the funding will have to come before the Board for final approval.
 - LEGISLATIVE UPDATE: The Governor has signed all funding requests for FY2027.
 - SUMMER WATERING RESTRICTIONS SIGNS: Additional signs have been ordered to replace faded or damaged older signs, as well as a wind-proof sign holder to replace one that was damaged last year.
- Vice-President Burling commented on the unusual decline in overall water use despite a dry winter and the start of the spring watering season.

Operations Report:

A. Marino

- Mr. Marino reported that Well 9 pumping levels are starting to decline, but it could potentially keep going for at least one more month. Overall, having Well 9 online over the past few months has had a positive impact in allowing other wells to rest.
- He also reported that the 12-month rolling average for non-revenue water loss is still on the decline however, February had slightly increased to 15% but it could be due to an underestimation of water used for construction projects. Next month should give a better indication if it is still trending downward. Another factor that didn't necessarily impact water loss, but he reported on is that one of the technicians inadvertently opened the wrong valve at one of the well sites resulting in a 70,000-gallon water loss to waste.
- Ms. Clifford added that she had shared with the CAPITAL PLANNING ADVISORY COMMITTEE (CPAC) that Well 14 had been cleaned, however, during the cleaning process a hole was identified in the casing. She said it needs to be fixed to retain the integrity of the well, but that work will need to be scheduled and the repair will be an additional cost.

Treasurer's Report: None

E. Roghair

- Treasurer Roghair stated that she had nothing to add to the January Financial report but could answer questions as needed.

Legal Update: None.

K. Harwood

PUBLIC COMMENTS:

- Joe Loewy, a resident of 6 Monterey Road, congratulated Ms. Clifford and the Board on the effort and consideration they put into EAWSD's staffing reorganization.

AGENDA:

1. Presentation of FY2025 Audit for Board consideration and acceptance

*J. Pacheco
(Morton Accounting)*

- President Calzada introduced Janet Pacheco-Morton of MORTON ACCOUNTING stating that she would be presenting the District's FY2025 Audit Report.
- Ms. Pacheco-Morton mentioned that this would be her last audit report for a while since her contract with the District had concluded with the FY2025 Audit. She expressed deep gratitude to the Board and staff for their cooperation in providing her with the necessary financial information to complete the District's audits over the last few years.
 - She went on to share her PowerPoint presentation of the FY2025 Audit report explaining the details of the following topics and how each was addressed by the audit team: (1) Auditor's Responsibilities vs. Management's Responsibilities; (2) Opinions; (3) Required Communications; (4) Schedule of Findings and Responses; (5) Financial Analysis.
- Ms. Pacheco-Morton concluded by saying she was pleased to report that overall, there were no significant findings, deficiencies or non-compliance issues found in the FY2025 Audit Report and congratulated the District on once again receiving the highest opinion granted of an "UNMODIFIED" AUDITOR'S REPORT. She mentioned that the FY2025 Audit is now posted to the Office of the State Auditor's site and can be made available to the public.
- Board members thanked Ms. Pacheco-Morton for her excellent auditing services over the years and inquired how long before the District can resolicit her services. She responded that it is a 2-year period and she would welcome the opportunity to work with the District again in the future.

MOTION: Treasurer Roghair moved to accept the FY2025 Audit as presented. Vice-President Burling seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

2. Public Presentation on Perfluorinated Compounds with Consideration and Approval to enter into the Aqueous Film-Forming Foam (AFFF) Products Liability Litigation (MDL 2873)

*M. Clifford
K. Harwood
(Harwood Pierpont)*

- Ms. Clifford reminded the Board that this agenda topic had been discussed internally during the March Board Retreat so there wouldn't be any new information they are not aware of. However, the information is now being presented in a public setting. She went on to give a brief history of how the settlement developed and mentioned all parties involved and what requirements had to be met to enter into the settlement. Ms. Clifford then introduced Booth Pierce, an outside consultant with GZA, who expanded further on Ms. Clifford's statement.
 - Ms. Clifford gave the Board the opportunity to ask questions in a public setting and stated that should the Board choose to enter into the settlement, future meetings would be conducted in an Executive Session.
 - There was a brief discussion led by Counsel Harwood, for the purposes of clarification of timelines, what to expect of the settlement process, potential outcomes and return on recovering costs, if any.
 - On behalf of the public, guest Joe Loewy inquired what obligation the District has to publicize the intent and action of the Board. President Calzada responded that the report will be posted on the District's website. Ms. Clifford added that a press release will be posted prior to the release of the 2026 Water Quality Report (CCR) which is expected to be publicly released and posted to the website on or around April 1st.

MOTION: Director Sanford moved to approve to enter into the Aqueous Film-Forming Foam (AFFF) Products Liability Litigation (MDL 2873). Vice-President Burling seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

3. Resolution N°. 26-03-01 of the Board of Directors to Repeal and Dissolve Outdated Policies

M. Clifford

- Ms. Clifford stated that her request to dissolve outdated District policies was self-explanatory and had been discussed at the March Board retreat, but she could answer questions if needed.

MOTION: Vice-President Burling moved to approve Resolution N°. 26-03-01 to repeal and dissolve outdated policies. Director Sanford seconded the motion.

- No further discussion.
- Vote was 5 to 0 in favor of approving the aforementioned motion.

BOARD COMMENTS:

- Vice-President Burling expressed appreciation for public input tonight and stated that he is still somewhat concerned about the continuing non-revenue water loss. He also inquired when the next Asterra satellite scan is scheduled and whether the District has applied for grant funding to pay for future satellite scans via NMED.
- Treasurer Roghair echoed Vice-President Burling's sentiments and congratulated Ms. Clifford on her participation in and understanding of the requirements of the audit process in her first year as General Manager.
- Director Sanford also congratulated Ms. Clifford on her many accomplishments in just one year serving as General Manager and especially for the time and effort she put into the staffing reorganization and for sharing her ideas and intent with the Board throughout the planning process. As the newest Board member, he is also grateful that Ms. Clifford always makes herself available to thoughtfully answer simple and/or complex questions on a variety of topics.
- Secretary Yard was pleased with the productive outcome of the March Board retreat and thought the Board accomplished a lot in a short period of time. He commended the finance team and Treasurer for always exceeding expectations and producing high quality results.
- President Calzada echoed many of the same sentiments and praised the finance team, Treasurer and staff for their hard work resulting in another clean audit for the District.

ADJOURNMENT:

- President Calzada adjourned the meeting at 6:45 PM.

